



AuSable Valley Community Mental Health Authority

Joseph Stone, Board Chairperson
Diane C. Pelts, M.A., Chief Executive Officer

BOARD MEETING MINUTES

Monday, July 25, 2022

5:00 p.m., St. Vincent's Annex

1. CONVENE

a. Call to Order

The regularly scheduled meeting of the AuSable Valley Community Mental Health Authority Board was held on Monday, July 25, 2022, in the St. Vincent's Annex in West Branch. Chairperson Joe Stone called the meeting to order at 5:00 p.m. A virtual option via Microsoft TEAMS was also offered for public attendance.

b. Roll Call

Board members physically present: Rose Walsh, Joe Stone, Mike Welsch, Al Evans, D. Jay O'Farrell, Patti Casey, Chuck Varner, Jill Gould, and Gary Klacking

Board members present via video conference: None

Board members excused: Roberta Roulo and Bonnie Lixey

Board members absent: None

Staff present: Diane Pelts, Teresa Tokarczyk, and Joseph Chrivia

Staff present via video conference: Lori Enos, Jennifer Warner, Kathryn Cook, Regina Demetrakeas, Laura Marentette, Shirley McMahon, Karen Hatley, Martha Priebe, Meghan Oxley, and Laura Sisco

Staff absent: None

Guests: None

A quorum was present.

c. Approval of Minutes

It was moved by Mr. O'Farrell and second by Mr. Welsch to amend and approve the minutes of the June 27, 2022 Board meeting as presented. A motion was made during the June meeting to raise the ES Per-diem from \$125 to \$250 and the on-call per-diem from \$25 to \$50 for the remainder of FY22. Motion was approved but omitted from the minutes. June minutes have been amended to reflect the motion. All ayes, motion passed.

d. Approval of Agenda

It was moved by Mr. Klacking and second by Ms. Casey to approve the agenda as presented. All ayes, motion passed.

ADMINISTRATIVE
OFFICE:
P.O. Box 310
1199 W. Harris Ave.
Tawas City, MI 48764
(989) 362-8636
FAX (989) 362-7800

P.O. Box 148
42 N. Mt. Tom Rd.
Mio, MI 48647
(989) 826-3208
FAX (989) 826-6779

P.O. Box 218
5805 Cedar Lake Rd.
Oscoda, MI 48750
(989) 739-1469
FAX (989) 739-9901

511 Griffin
West Branch, MI 48661
(989) 345-5571
FAX (989) 345-4111



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e. Correspondence

Ms. Pelts shared the Agency Newsletter with the Board. She said this might be the longest newsletter ever at 15 pages. Ms. Pelts gave thanks to the Staff who work on this publication.

Ms. Pelts said the IT newsletter *The Download* is available and, as always, contains great information for not only protecting AuSable Valley from cyberattacks, but offers tips to stay safe with personal computing as well.

f. Legislative Updates.

Ms. Pelts said the board packets contain information on the Fiscal Year 2023 budget, expanded CCBHC legislation, and changes to hospital discharge procedures for the State Psychiatric Hospitals. Ms. Pelts explained each to the Board. Mr. Stone advised all Board members to attend the virtual meeting on Friday, July 29th concerning the CCBHC legislation.

g. Announcements – Ms. Pelts said staff appreciation tokens were distributed during this month's all-staff training. The tokens were received with much enthusiasm and thanks. Additionally, these were presented to each Board member.

h. Public Comments – None.

2. BOARD EDUCATION

Ms. Pelts introduced Fred Overholt, Chief Information Officer, to the Board. Mr. Overholt updated the Board on major developments in IT. He said that two years ago, when the pandemic began, 90% of AuSable Valley staff moved to remote work. Since then, many have returned but the "Work from Anywhere" policy is still in effect and many changes were required to allow staff remote access and remain protected from cyberattacks. He discussed changing many applications from a server-based to cloud-based platform. He said most staff could not access files from home when they were server-based but that is no longer a concern. Furthermore, he equipped all medical staff with telehealth options to ensure all consumers could meet with their doctors. Mr. Overholt explained the transition to TEAMS and how it allows for virtual meetings and replaced MXIE as an instant messaging system. He said that since TEAMS began, usage hours have steadily increased as staff are using it more and more.

Mr. Overholt said security updates were also made during this time period as many previous safeguards protected the servers and these had to now include cloud-based threats. Mr. Overholt explained the various security upgrades made to protect the Agency.

He said wi-fi was installed in all buildings that will automatically connect to Agency devices allowing staff ease of access in conference rooms without the need for wires. Additionally, OnePass was installed to protect web-based applications and allow ease of access. He explained how KnowB4 educates staff, so they do not unwittingly allow a threat into the system. He said all changes are designed to limit risk and keep staff functioning efficiently.

The Board thanked Mr. Overholt for his work in the IT department.

Mr. Overholt departed.

3. REPORTS

a. Chairman

Mr. Stone announced the August Board Meeting will be his last. He stated his house is selling and he will no longer reside in the County after the 1st of September.

b. Board Association

Mr. Stone said the Board is receiving pushback from the NMRE concerning the CCBHC plan. He believes this will continue to be contested.

He reminded the Board that the Fall Conference is scheduled for October 23-25 in Traverse City.

c. NMRE

Mr. Stone said the next meeting is Wednesday and the topic is CCBHC.

d. Chief Executive Officer's Report

Ms. Pelts said AuSable Valley had their first All-staff Training since January of 2020. She marveled on how long it had been and how nice it was to once again see so many staff attending. She said there were approximately 100 staff in attendance each day and there was happiness and camaraderie throughout. She said it felt more like a reunion than a training event. Ms. Pelts said the trainings have always occurred in January which often has inclement weather and staff appreciated the summertime change.

Ms. Pelts shared several highlights from the training including recognizing Dan Cole who is retiring after 37 years with AuSable Valley. She said that in addition to him, there are 24 staff with more than 25 years with the agency. Ms. Pelts thanked the staff who have dedicated so much to this Agency and those we serve.

Ms. Pelts shared several statistics that Ms. Tokarczyk read during the All-staff. She said the Agency has performed 1,012 ESs during the last year, 458 during the day and 554 after hours. She said the Agency performs an average of 100 intakes per month. She again thanked all the Staff at AuSable Valley who continue to work diligently for those who need our services.

Ms. Pelts closed with discussing how everything can be looked at from a negative or positive perspective and encouraged everyone to find the positive outlook whenever possible.

e. Committee

(1) Personnel – July 5, 2022

Committee Chair Mike Welsch read the Committee meeting minutes.

It was moved by Mr. Welsch and second by Ms. Walsh to approve the intern per-diem for interns and their supervisors as follows:

BSW Entry Level: \$200/semester for intern; \$200/semester for supervisor.

BSW Advanced: \$500/semester for intern; \$1,000/semester for supervisor.

MA Initial: \$1,000/semester for intern; \$2,000/semester for supervisor.

MA Advanced: \$1,000/semester for intern; \$2,000/semester for supervisor.

All ayes; motion passed.

(2) Building – July 14, 2022

Committee Chair Al Evans read the Committee meeting minutes.

It was moved by Mr. Evans with support by Ms. Casey to approve the prioritization of the FY23 projects as proposed. All ayes; motion passed.

It was moved by Mr. Evans with support by Mr. O'Farrell to approve the placement of the Genoa Pharmacy at the West Branch Office, with the services, terms, and conditions as presented during the June 27, 2022 Board Meeting. All ayes; motion passed.

It was moved by Mr. Evans with support by Mr. O'Farrell to approve the purchase of a Dodge Ram 2500 for \$46,835. All ayes; motion passed.

It was moved by Mr. Evans with support by Ms. Casey to approve the placement of signage for weapons at the entrance to all AuSable Valley buildings. All ayes; motion passed.

(3) Program – Did not meet

(4) Executive and Finance – June 19, 2022

Board Treasurer Mike Welsch read the Committee meeting minutes.

It was moved by Mr. Welsch and second by Mr. Varner to approve changes to the 401(a) plan to allow payroll contributions versus an annual contribution to begin October 1, 2023. All ayes; motion passed.

It was moved by Mr. Welsch and second by Ms. Walsh to accept the May 2022 financial statements as proposed. All ayes; motion passed.

It was moved by Mr. Welsch and second by Mr. O'Farrell to not allow for any memorializations to be placed on Agency property. Motion passed 8-1 (Ms. Casey dissented).

It was moved by Mr. Welsch and second by Mr. O'Farrell to approve the two contract renewals with rate changes (McLaren and Forest View) as proposed. All ayes; motion passed.

(5) Recipient Rights Advisory – July 12, 2022

Committee Chair Rose Walsh read the Committee meeting minutes.

There were no motions which required Board action.

(6) Recipient Rights Appeal – July 12, 2022

Committee Chair Rose Walsh read the Committee meeting minutes.

There were no motions which required Board action.

4. OLD BUSINESS – None.

5. NEW BUSINESS – None.

6. COMMENTS

a. Board - Ms. Walsh thanked Ms. Pelts for the All-staff tokens.

b. Public – None.

7. MEETING DATES

a. Board

(1) Monday, August 22, 2022; 5:00 p.m.; St. Vincent Annex

b. Committees

(1) Personnel – Monday, August 1, 2022; 4:30 p.m.; St. Vincent Annex

(2) Building – Thursday, August 11, 2022; 3:00 p.m.; St. Vincent Annex

(3) Program – Thursday, August 11, 2022; 4:00 p.m.; St. Vincent Annex

(4) Executive & Finance – Tuesday, August 16, 2022; 4:30 p.m.; St. Vincent Annex

(5) Recipient Rights Advisory – No meeting scheduled

(6) Recipient Rights Appeal – No meeting scheduled

c. Others

(1) Agency Picnic: August 3, 4:00 – 7:00 p.m.; Gateway Park Pavilion, Tawas City

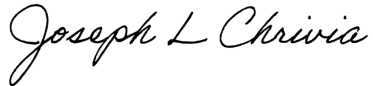
(2) Agency Picnic: August 10, 4:00 – 7:00 p.m.; Oscoda County Park, Mio

(3) Fall Conference: October 23-25; Traverse City

8. ADJOURN

It was moved by Mr. Welsch and second by Ms. Walsh to adjourn the meeting at 6:03 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joseph L. Chrivia".

Joseph L. Chrivia
Board Secretary