



AuSable Valley Community Mental Health Authority

Joseph Stone, Board Chairperson
Diane C. Pelts, M.A., Chief Executive Officer

BOARD MEETING MINUTES

Monday, August 27, 2018

6:00 p.m., Oscoda

1. CONVENE

a. Call to Order

The regularly scheduled meeting of the AuSable Valley Community Mental Health Authority Board was held on Monday, August 27, 2018, in the Oscoda office. Chairperson Joe Stone called the meeting to order at 6:00 p.m.

b. Roll Call

Board members physically present: Al Evans, D. Jay O'Farrell, Bonnie Lixey, Patti Casey, Roberta Roulo, Gary Klacking, Mike Welsch, Wayne Nutt, Jim Cummins, Joe Stone, and Angela Torrez

Board members present via conference call: None

Board members excused: Rose Walsh

Board members absent: None

Staff present: Diane Pelts, Teresa Tokarczyk, Trish Otremba, Fred Overholt, Sydney Larsen, Dennis Lojek, Jamie Stout, Jen Carr, and Joseph Chrivia

Staff absent: None

Guests: None.

A quorum was present.

c. Approval of July 23, 2018 Minutes

It was moved by Mr. Welsch and second by Ms. Cummins to approve the minutes of the July 23, 2018 Board meeting as presented. All ayes, motion passed.

d. Approval of Agenda

It was moved by Mr. Welsch and second by Ms. Casey to approve the agenda as presented. All ayes, motion passed.

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e. Correspondence

Mr. Stone shared an invitation from the Iosco County ROAR group to meet local candidates for an ice cream social.

Mr. Stone also shared a letter from the Community Mental Health Association of Michigan (CMHAM) announcing ROAR as recipients of the 2018 Partners in Excellence Award which will be presented at the Fall Conference in Traverse City this October.

f. Announcements

Ms. Jamie Stout introduced herself to the Board. She stated that she, along with Ms. Otremba, are leading the Agency's COA Reaccreditation process. As the reaccreditation process is long and intensive, she said to try and keep staff engaged and interested, over the course of the next months there will be drawings, small gift items and other things. The theme of "Come On Aboard" (COA) has been adopted. Train posters can be found in each building showing progress. To highlight the train theme, she shared a "hobo bag" of candy with each Board member. All staff have received them, as well. Ms. Stout explained how staff will be notified of COA announcements and given regular updates throughout the process. She also thanked Laura Marentette for her creativity in advancing the train theme and creating train posters.

g. Public Comments – None.

2. BOARD EDUCATION

Mr. Chrivia initiated a training session with Sarah Miller from BoardEffect via the internet and a conference call. Ms. Miller walked the Board through several aspects of BoardEffect; such as, RSVPing to meetings, how to access and review meeting books, and how to annotate within the system. She explained the News feature can be populated with links and documents by the administrator in an effort to keep up on current events and/or items of Board interest. She connected to AuSable Valley's platform and demonstrated the ease of reviewing meeting materials and RSVPing for meetings

Upon completion of the training, Mr. Chrivia explained to the Board where documents could be found in the resource library and how to access those files. Mr. Chrivia reminded the Board that he is available to assist at any time.

3. REPORTS

a. Chairman

Mr. Stone notified the Board that if they are planning to attend the Fall conference to let Mr. Chrivia know as quickly as possible as there are changes to the room reservation process.

b. Board Association

The Fall Conference will be held in Traverse City on October 22 and 23, 2018.

c. NMRE

Mr. Stone commented the NMRE still seems to be operating smoothly. He remarked that the annual budget process shows the NMRE will have a 100% fully funded risk reserve and that, financially, the region will be able to sustain spending as is currently happening, although it still feels uncomfortable.

Mr. O'Farrell stated the NMRE's main office is moving from Petoskey to Gaylord so we should expect some disruption during the moving process.

d. Chief Executive Officer's Report

Ms. Pelts stated her report was emailed to the Board last Thursday, a printed version is included in each member's packet, and the online version is available on BoardEffect. Ms. Pelts stressed the importance of advocacy. She said she was honored to fill a vacancy on the board of the National Association of County Behavioral Health and Developmental Disabilities Directors (NACBHDD). Ms. Pelts stated Michigan is one of only 13 States that have Community Mental Health under the control of local government. It is important to advocate that local governance remains intact and not allow others to sway thought on that. Michigan has three representatives on the NACBHDD board.

Ms. Pelts briefly discussed her attendance at a fundraiser for Debbie Stabenow, alongside several other CEOs and mental health advocates. Actress Glenn Close was also in attendance, discussing her experiences with her own family and mental health matters, that she has shared in a documentary and book.

e. Committee

(1) Personnel – August 6, 2018

Committee Chair Mike Welsch read the Committee meeting minutes.

There were no motions that required Board action.

(2) Building – August 9, 2018

Committee Chair Al Evans read the Committee meeting minutes.

It was moved by Mr. Evans and second by Ms. Lixey to approve the bid from Humes for tree trimming at the Oscoda office. All ayes, motion passed.

Ms. Pelts stated three bids were received for the Mio office re-roofing. The bids were discussed and questions were raised. The Board decided to table this discussion until such time as the questions could be answered.

(3) Program – August 9, 2018

Committee Chair Patti Casey read the Committee meeting minutes.

It was moved by Ms. Casey and second by Mr. Welsch to accept the Outpatient/SUD/ Access Long-term Plan as presented. All ayes; motion passed.

(4) Executive and Finance – August 21, 2018

Committee Chair Gary Klacking read the Committee meeting minutes.

It was moved by Mr. Klacking and second by Mr. O'Farrell to accept the June Financial statements as presented. All ayes; motion passed.

It was moved by Mr. Klacking and second by Mr. Evans to approve the 236 transfer of general funds. \$91,000 to North Country CMH and \$89,000 to Northern Lakes CMH. All ayes; motion passed.

It was moved by Mr. Klacking and second by Ms. Roulo to approve the Northshore contract as presented. All ayes; motion passed.

(5) Recipient Rights Advisory – Did not meet

(6) Recipient Rights Appeal – Did not meet

4. OLD BUSINESS – None.

5. NEW BUSINESS – None.

6. COMMENTS

a. Board – None.

b. Public -- None.

7. MEETING DATES

a. Board

Monday, September 24, 2018, 6:00 p.m., Mio Annex


b. Committees

- (1) Personnel –Tuesday, September 4, 2018, 4:30 p.m., West Branch
- (2) Building – Thursday, September 13, 2018, 3:00 p.m., AuSable Center
- (3) Program – Thursday, September 13, 2018, 4:00 p.m., AuSable Center
- (4) Executive & Finance – Tuesday, September 18, 2018, 4:30 p.m., West Branch
- (5) Recipient Rights Advisory – Tuesday, September 11, 2018, 4:00 p.m., West Branch
- (6) Recipient Rights Appeal – Tuesday, September 11, 2018, 4:30 p.m., West Branch

8. ADJOURN

Mr. Welsch made a motion to adjourn with second by Ms. Casey, motion passed. Meeting adjourned at 7:29 p.m.

Respectfully submitted,



Joseph L. Chrivia
Board Secretary