



AuSable Valley Community Mental Health Authority

Joseph Stone, Board Chairperson
Diane C. Pelts, M.A., Chief Executive Officer

BOARD MEETING MINUTES

Monday, February 26, 2018

5:00 p.m., Tawas City

1. CONVENE

a. Call to Order

The regularly scheduled meeting of the AuSable Valley Community Mental Health Authority Board was held on Monday, February 26, 2018, in the Tawas City Office. Chairperson Joe Stone called the meeting to order at 5:00 p.m.

b. Roll Call

Board members physically present: Al Evans, Gary Klacking, D. Jay, O'Farrell, Roberta Roulo, Rose Walsh, and Joe Stone

Board members present via conference call: Bonnie Lixey, Wayne Nutt, and Mike Welsch

Board members excused: Patti Casey and Jim Cummins

Board members absent: Nadine Wilcox

Staff present: Diane Pelts, Teresa Tokarczyk, Greg Wood, Trish Otremba, Sydney Larsen, Cindy Potts, and Joseph Chrivia

Staff absent: None

Guests: None

A quorum was present.

c. Approval of January 22, 2018 Minutes

It was moved by Mr. Klacking and second by Mr. O'Farrell to approve the minutes of the January 22, 2018 Board meeting as presented. All ayes, motion passed.

d. Approval of Agenda

It was moved by Mr. O'Farrell and second by Ms. Roulo to approve the agenda as presented. All ayes, motion passed.

e. Correspondence – None.

f. Announcements – Mr. Klacking announced the Ogemaw County Board of Commissioners reappointed him to AuSable Valley's Board of Directors. Official notification will follow.

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g. Public Comments – None.

2. BOARD EDUCATION

Ms. Potts, Reimbursement Supervisor, was introduced to the Board. She gave the Board members a brief description of her work experience and gave a presentation on AuSable Valley's reimbursement procedures. She stated she spent her first few months learning CMH practices and the differences between a fee for service and a capitated system. Ms. Potts explained how the Avatar to THOR transition streamlined practices and made the reimbursement department more efficient. She stated she began reorganizing staff duties and responsibilities to take advantage of THOR's capabilities and to maximize staff time.

Ms. Potts explained that each claim received is compared to each supporting document and each line is individually verified. This review is in addition to the review conducted by the Quality Department auditors. She said if the Agency receives a paper claim and there are any errors, the entire claim is returned to the provider for correction. Electronic submissions are reviewed and errors are paid at \$0.00 while correct lines are paid at the proper amount which allows the Agency to quickly return the claims for correction. Ms. Potts stated the average rejection rate is between 15 and 20 percent and Centria has a rejection rate of 40 to 45 percent. She added Centria has been steadily improving as the Agency has worked with them to improve accuracy.

Ms. Potts then explained the current situation with Centria and stated that due to AuSable Valley's audit procedures she is confident AuSable Valley has only paid accurate claims.

The Board asked several questions and discussed procedures and thanked Ms. Potts for her good work.

3. REPORTS

a. Chairman – None.

b. Board Association

Mr. Stone stated the idea of eliminating one Board Conference is unlikely to happen. He said if any CMH does not want to participate in a particular conference, they have the option of not attending.

Mr. Klacking and Mr. Stone shared highlights from the Winter Conference.

Mr. Stone shared an article with the Board members that the Board Association distributed which dispelled myths between mental illness and mass shootings. He urged the Board members to familiarize themselves with it and advocate against scapegoating those with mental illness.

c. NMRE

Mr. Stone said he had nothing to report from the NMRE. He said everything is running smoothly and the NMRE expects to hire their own CFO soon.

d. Chief Executive Officer's Report

Ms. Pelts distributed a copy of her written report to the Board and began discussing points. She mentioned AuSable Valley's culture of compliance and stated as AuSable Valley reviews policies and procedures, there is always a focus to ensure the Agency remains compliant with rules and regulations. As she learned more about the allegations regarding Centria, she stated she was confident the practices of AuSable Valley ensure all monies paid to them are for legitimate services. AuSable Valley's practice of requiring 100% of the documentation 100% of the time before payment is made is a practice the Agency can be proud of and one that will continue.

Ms. Pelts stated it is not a matter of luck that AuSable Valley routinely scores a 100% on compliance audits. It is a testament to the hard work and the adherence to procedures throughout the Agency and staff's daily focus on doing the right thing and making compliance part of their normal work flow. This is a process that exists on all levels and she expressed her thankfulness to the Staff at AuSable Valley for their continued commitment to excellence.

e. Committee

(1) Personnel – February 12, 2018

Committee Chair Mike Welsch read the Committee meeting minutes.

It was moved by Mr. Welsch and second by Ms. Roulo to approve the transfer of one Master-level Therapist position from the Adult Outpatient Program to the Family Program as presented. All ayes; motion passed.

(2) Building – February 15, 2018

Committee Chair Al Evans read the Committee meeting minutes.

It was moved by Mr. Evans and second by Mr. O'Farrell to accept the bid of \$2450 from Humes for the Cedar Lake Tree Removal project. All ayes; motion passed.

It was moved by Mr. Evans and second by Mr. O'Farrell to accept the bid of \$7388 from Colvin's Heating and Cooling to replace the Norway Pines AFC furnace, associated duct work, and air conditioning coils. The Board discussed this bid and the bid of the other contractors at length and reiterated the need for a vendor list. 8 ayes, 1 nay; motion passed.

(3) Program – February 15, 2018

Committee member Joe Stone read the Committee meeting minutes.

It was moved by Mr. Stone and second by Ms. Roulo to approve the transfer of one Master-level Therapist position from the Adult Outpatient Program to the Family Program as presented. All ayes; motion passed.

(4) Executive and Finance – February 20, 2018

Committee Chair Gary Klacking read the Committee meeting minutes.

It was moved by Mr. Klacking and second by Ms. Roulo to accept the December financial statement as presented. All ayes; motion passed.

It was moved by Mr. Klacking and second by Mr. O'Farrell to approve the transfer of \$50,000 into an escrow account to facilitate the purchase of the Fairview COH as presented. All ayes; motion passed.

It was moved by Mr. Klacking and second by Ms. Lixey to approve the lease renewal for the St. Vincent Annex for three years with a 2% increase in rent as presented. All ayes; motion passed.

(5) Recipient Rights Advisory – January 30, 2018

Committee Chair Rose Walsh read the Committee meeting minutes.

There were no motions that required Board action.

(6) Recipient Rights Appeal – No meeting held

4. OLD BUSINESS – None.

5. NEW BUSINESS – None.

6. COMMENTS

a. Board – Ms. Walsh stated she appreciated Ms. Pelts taking the time to compliment the Staff on their hard work. Too often hard work is not recognized and she is happy to see that is not the case here.

b. Public – None.

7. MEETING DATES

a. Board

Monday, March 26 26, 2018, 5:00 p.m., West Branch

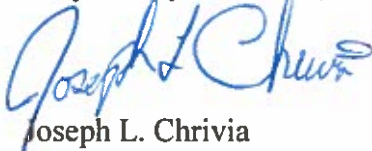
b. Committees

- (1) Personnel – Monday, March 5, 2018, 4:30 pm, West Branch
- (2) Building – Thursday, March 8, 2018, 3:00 pm, Tawas City AuSable Center
- (3) Program – Thursday, March 8, 2018, 4:00 pm, Tawas City AuSable Center
- (4) Executive & Finance – Tuesday, March 20, 2018, 4:30 pm, West Branch
- (5) Recipient Rights Advisory – Tuesday, March 13, 2018, 4:00 pm, Tawas City AuSable Center
- (6) Recipient Rights Appeal – Tuesday, March 13, 2018, 4:30 pm, Tawas City AuSable Center

8. ADJOURN

Mr. Welsch made a motion to adjourn with second by Mr. Klacking, motion passed. Meeting adjourned at 5:53 p.m.

Respectfully submitted,



Joseph L. Chrvia
Board Secretary