



AuSable Valley Community Mental Health Authority

Joseph Stone, Board Chairperson
David L. Beck, Ed.D., LPC, Chief Executive Officer

BOARD MEETING MINUTES

Monday, January 23, 2017

5:00 p.m., West Branch, MI

1. CONVENE

a. Call to Order

The regularly scheduled meeting of the AuSable Valley Community Mental Health Authority Board was held on Monday, January 23, 2017, in the West Branch Conference Room. Chairperson Joe Stone called the meeting to order at 5:00 p.m.

b. Roll Call

Board members physically present: Joe Stone, Jim Cummins, Patti Casey, Al Evans, Rose Walsh, Roberta Roulo, Gary Klacking, Bonnie Lixey, Nadine Wilcox, and D. Jay O'Farrell

Board members present via conference call: Mike Welsch

Board members excused: None

Board members absent: None

Staff present: Dr. Beck, Teresa Tokarczyk, Craig Williams, Greg Wood, Laura Marentette, Elizabeth Harrington, and Kim Fenner

Staff absent: None

Guests: None

A quorum was present.

c. Approval of December 5, 2016 Minutes

It was moved by Mr. Evans and second by Mr. Cummins to approve the minutes of the December 5, 2016 Board meeting as printed. All ayes, motion passed.

d. Approval of Agenda

It was moved by Ms. Walsh and second by Ms. Casey to approve the agenda as presented. All ayes, motion passed.

e. Correspondence

The Agency Newsletter was handed out to the Board Members.

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f. Announcements

Mr. Stone advised the Board that a new Oscoda County Commissioner was appointed, Wayne Nutt, filling the term of Mr. Grantner, which expires March 31, 2019.

g. Public Comments

Laura Marentette and Elizabeth Harrington, representing the Specialized Case Management Team, presented the Board Members with Random Acts of Kindness gifts, as was presented to all Program staff over the past six months.

Dr. Beck thanked Craig Williams for dying his hair teal for two days at the All Staff Training in honor of staff contributing over \$1,000 to help a co-worker during a difficult time.

2. BOARD EDUCATION

Mr. Wood presented and trained Board Members on how to use the Concur Program to record mileage and expenses electronically.

3. REPORTS

a. Chairman – None.

b. Board Association

The Winter Conference will be held in Kalamazoo on February 7 & 8, 2017. There are seven individuals slated to attend.

c. Northern Michigan Regional Entity (NMRE)

Mr. Stone reported that Mr. Schneider's resignation was discussed at the NMRE meeting; replacement applicants are being reviewed.

d. Chief Executive Officer's Report

Dr. Beck's report was circulated to the Board prior to the meeting. He discussed the possible changes in funding, policy and regulations given the new administration in Washington. The importance of monitoring changes and advocating for the specialty population was emphasized. It is not likely that whatever is initially proposed will be fully represented in the final product. Once the federal Medicaid program is redefined, it can be assumed that the state will subsequently have many fiscal decisions to make regarding the scope of Medicaid in the State of Michigan.

Dr. Beck recognized the good work of Diane Pelts in relationship to the start-up of the Virtual Health Clinic. He also pointed out that under the direction of Fred Overholt, and with the assistance and cooperation of countless others, the rollout of the new Electronic Health

Record, THOR, is going well. It is a huge undertaking, but one that continues to garner support from staff across the agency.

e. Committee

(1) Personnel – January 2, 2017.

Committee Chair Mike Welsch read the Committee meeting minutes.

It was moved by Mr. Welsch and second by Ms. Lixey to approve the elimination of the Program Director position associated with the Specialized Case Management Program and establish an Associate Program Director position for the Adult Intensive Services Department. All ayes; motion passed.

It was moved by Mr. Welsch and second by Ms. Roulo to approve to eliminate the RN position within the Psychiatric Department and create two CMA/LPN positions. All ayes; motion passed.

It was moved by Mr. Welsch and second by Mr. Evans to approve the Agency to purchase coffee and tea for staff and consumers and allow the CEO to reflect this in the Administrative Policy Manual. All ayes; motion passed.

It was moved by Mr. Welsch and second by Mr. O'Farrell to approve to extend the CEO's contract as written. All ayes; motion passed.

(2) Building – January 12, 2017.

Committee Chair Al Evans read the Committee meeting minutes.

There were no motions that required Board action.

(3) Program – January 12, 2017.

Committee Chair Patti Casey read the Committee meeting minutes.

It was moved by Ms. Casey and second by Ms. Roulo to accept the Residential Services Long-term Plan update. All ayes; motion passed.

It was moved by Ms. Casey and second by Mr. Welsh to approve to eliminate the RN position within the Psychiatric Department and create two CMA/LPN positions. All ayes; motion passed.

It was moved by Ms. Casey and second by Mr. Cummins to approve the elimination of the Program Director position associated with the Specialized Case Management Program and establish an Associate Program Director position for the Adult Intensive Services Department. All ayes; motion passed.

(4) Executive and Finance – January 17, 2017

Committee Chair Gary Klacking read the Committee meeting minutes.

It was moved by Mr. Klacking and second by Ms. Walsh to accept the Financial Statements as presented. All ayes; motion passed.

It was moved by Mr. Klacking and second by Ms. Casey to approve three contracts as presented Workers Compensation, Tableau, and CAFAS. All ayes, motion passed.

It was moved by Mr. Klacking and second by Ms. Lixey to approve travel time, in connection with Board events, to be paid per diem. All ayes, motion passed.

(5) Recipient Rights Advisory – January 18, 2017.

Committee Chair Rose Walsh read the Committee meeting minutes.

It was moved by Ms. Walsh and second by Ms. Lixey to approve the Recipient Rights Annual Report as written. All ayes, motion passed.

(6) Recipient Rights Appeal – January 18, 2017.

Committee Chair Rose Walsh read the Committee meeting minutes.

There were no motions that required Board action.

4. OLD BUSINESS – None.

5. NEW BUSINESS – None.

6. COMMENTS

a. Board

Mr. Welsh notified the Board that the MMRMA Net Asset Distribution was approved at \$1 million this year.

b. Public – None.

7. MEETING DATES

a. Board

Monday, February 27, 2017, 5:00 p.m., Tawas City

b. Committees

- (1) Personnel – Monday, February 13, 2017, 4:30 p.m., West Branch
- (2) Building – Thursday, February 9, 2017, 1:30 p.m., West Branch
- (3) Program – Thursday, February 9, 2017, 3:30 p.m., West Branch
- (4) Executive & Finance – Tuesday, February 21, 2017, 4:30 p.m., West Branch
- (5) Recipient Rights Advisory – No meeting scheduled
- (6) Recipient Rights Appeal – Thursday, February 16, 2017, 4:00 p.m., Tawas

8. ADJOURN

Mr. Welsch made a motion to adjourn and second by Ms. Casey, motion passed. Meeting adjourned at 6:20 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Kimberly A. Fenner". The signature is written in a cursive, flowing style.

Kimberly A Fenner
Acting Board Secretary

