



# AuSable Valley Community Mental Health Authority

Joseph Stone, Board Chairperson  
David L. Beck, Ed.D., LPC, Chief Executive Officer

## BOARD MEETING MINUTES

Monday, August 22, 2016

6:00 p.m., Oscoda, MI

### 1. CONVENE

#### a. Call to Order

The regularly scheduled meeting of the AuSable Valley Community Mental Health Authority Board was held on Monday, August 22, 2016, at the Board's Oscoda Office. Chairperson Joseph Stone called the meeting to order at 6:05 p.m.

#### b. Roll Call

**Board members present:** Joe Stone, Al Evans, Mike Welsch, Rose Walsh, Roberta Roulo, Patti Casey, Mark Grantner, Jim Cummins, Bonnie Lixey, Nadine Wilcox, and D. Jay O'Farrell

**Board members excused:** Gary Klacking

**Board members absent:** None

**Staff present:** Dr. Beck, Renee Busby, Peter Cummins, Amy Beard, Greg Wood, and Joseph Chrivia

**Staff absent:** None

**Guests:** None.

A quorum was present.

#### c. Approval of July 25, 2016 Minutes

It was moved by Mr. Welsch, second by Ms. Casey, to approve the minutes of the July 25, 2016 Board meeting as printed. All ayes, motion passed.

#### d. Approval of Agenda

It was moved by Ms. Walsh, second by Ms. Roulo, to approve the Agenda as printed. All ayes, motion passed.

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**e. Correspondence**

The August 216 Newsletter was distributed. Dr. Beck introduced Mr. Greg Wood, CFO, to the Board members that had not yet met him.

**f. Announcements**

Mr. Stone introduced Ms. Nadine Wilcox to the Board and presented her an AuSable Valley pin.

**g. Public Comments**

Peter Cummins, AuSable Valley Staff, stated that he wished the Board would encourage Dr. Beck to run for Governor in 2018.

Amy Beard, AuSable Valley Staff, stated that she has been an employee with AuSable Valley for 22 years and was concerned with the Personnel Policy in regards to holiday pay. She stated that last September she received an email from payroll stating that there would be no more than 8 hours of holiday pay for any holiday, she also quoted from the AuSable Valley Personnel Policy Manual. She said that she submitted a proposal for on this issue in April and hadn't received a reply.

Dr. Beck stated that her proposal was received along with 20 other proposals. All were reviewed and considered by the Personnel Committee. He also stated that the new Personnel Policy Manual is in draft format and had been distributed to the members of the Personnel Committee and, if everything goes as expected, it will be before the Board for a vote in September, in hopes it will be implemented with the new fiscal year on October 1, 2016.

**2. BOARD EDUCATION**

Dr. Beck distributed the AuSable Valley Long-Term Plan to the Board. He went through each of the goals and offered clarification on each. He stated that the SUD program is now active and that the self-study will be conducted after the first six months of operation. Dr. Beck said that the "Mastering Soft Skills for Workplace Success" curriculum for Supported Employment is currently being implemented. He stated that Ms. Miner has had multiple meetings to establish protocols for school to agency transitions and that training case managers in these protocols will follow. Dr. Beck said that the IT department is posting information concerning training and meetings to the website and traffic to the website has increased. He spoke about the peer-to-peer program briefly and stated that there is a proposal concerning this on tonight's

agenda. Finally, Dr. Beck discussed the CCBHC process with the Board. He stated that becoming CCBHC is the cornerstone of all future plans and the Agency's biggest emphasis is in this area. Dr. Beck discussed some of the issues involved in becoming a CCBHC and the benefits.

### **3. REPORTS**

#### **a. Chairman**

Mr. Stone distributed new Committee Assignments and a contact roster to the Board.

#### **b. Board Association**

Mr. Stone reminded the Board members that the fall conference will be held on October 24 and 25, 2016 in Traverse City and to contact Mr. Chrivia, Board Secretary, if they wish to attend.

#### **c. Northern Michigan Regional Entity (NMRE) – None.**

#### **d. Chief Executive Officer's Report**

Dr. Beck distributed his report to the Board and stated that he believes the Agency will finish the year with a balanced budget. The unexpected spike in out-of-county residential caused a great deal of challenge but many staff members worked together to make the necessary adjustments to balance the budget. Dr. Beck stated his appreciation for everyone's efforts in this matter.

Dr. Beck said that he has been focused this month working with the CFO on the FY2017 budget. AuSable Valley should be getting a larger than 1% increase due to additional Medicaid enrollees throughout the NMRE area but the full amount of revenue, based on PMPM, is still below what he believes is equitable. Dr. Beck said the NMRE and AuSable Valley have traded budget proposals and keep working together to get a firm number; the largest sticking point is the amount of money going into the NMRE risk reserve. Dr. Beck stated the NMRE budget proposal has been doubled to enable a larger portion of money to go into the risk reserve which will reduce AuSable Valley's revenue by \$285,000. This reduction comes at the same time the Agency expects a large increase in healthcare premiums, overtime rule changes, and an increase in minimum wage. Dr. Beck conceded the NMRE does have a real problem with cash flow due to the autism expansion and because the State rate structure changed several times throughout the year before finally returning to the original rate formula. AuSable Valley's autism program has expanded from

11 consumers to 50 with another 30 in the testing pipeline. The NMRE is responsible to pay any difference in rates to make the CMHs whole so they are preparing for this but at the expense of current services to the consumers.

Dr. Beck stated the PCE roll out has been very positive. All opinions of those involved are very optimistic. This platform will create a much more efficient system than the current version of Avatar.

Ms. Walsh asked about the autism expansion and Dr. Beck replied that he expects the program to have approximately 65 enrollees when the current testing cycle completes.

Mr. O'Farrell asked about the staffing for Autism; Dr. Beck reminded him that AuSable Valley has contracted it out and currently we have two providers under contract and are looking to add a third.

Mr. Cummins asked if the Agency had adequate space for the autism program. Dr. Beck stated there is sufficient space.

Ms. Casey asked about the cash flow burden, Dr. Beck explained the process and the steps that are being taken to correct it. He added there will be another meeting with the NMRE on this subject this week with all the CMHs.

**e. Committee**

**(1) Personnel – August 1, 2016.**

Committee Chair Mike Welsch read the Committee meeting minutes.

There were no motions that required action from the Board.

**(2) Building – August 11, 2016.**

Committee Chair Al Evans read the Committee meeting minutes.

There were no motions that required action from the Board.

**(3) Program – August 11, 2016**

Committee Chair Patti Casey read the Committee meeting minutes.

It was moved by Mr. Casey, second by Mr. Welsch, to eliminate the peer-to-peer program as an independent program and merge it into the Supported Employment Program. All ayes; motion passed.

**(4) Executive and Finance – August 16, 2016**

Board Treasurer Jim Cummins read the Committee meeting minutes.

It was moved by Mr. Cummins, second by Ms. Walsh, to accept the July Financial Statements as presented. All ayes; motion passed.

It was moved by Mr. Cummins, second by Mr. O’Farrell, to accept the following contracts: (1) MORC SIS Training; (2) GT Independence; (3) ITI phone systems licensing; (4) Lighthouse Inc.; and (5) State MDHHS Contract as presented. All ayes; motion passed.

It was moved by Mr. Cummins, second by Ms. Roulo, to accept the Contract with Northeast CMH to provide tele-psychiatry as presented. All ayes; motion passed.

**(5) Recipient Rights Advisory – No meeting held.**

**(6) Recipient Rights Appeal – No meeting held.**

**4. OLD BUSINESS** – None.

**5. NEW BUSINESS** – None.

**6. COMMENTS**

**a. Board**

Mr. Stone asked each of the Board members to introduce themselves to Ms. Wilcox.

**b. Public** – None.

**7. MEETING DATES**

**a. Board**

Monday, September 26, 2016, 6:00 p.m., West Branch

**b. Committees**

- (1) Personnel – Monday, September 12, 2016, 3:00 p.m., West Branch
- (2) Building – Thursday, September 8, 2016, 1:30 p.m., West Branch
- (3) Program – Thursday, September 8, 2016, 3:00 p.m., West Branch
- (4) Executive & Finance – Tuesday, September 20, 2016, 4:30 p.m., West Branch
- (5) Recipient Rights Advisory – No meeting scheduled.
- (6) Recipient Rights Appeal – No meeting scheduled.

**8. ADJOURN**

Mr. Welsch made a motion to adjourn, second by Ms. Casey, motion passed. Meeting adjourned at 7:06 p.m.

Respectfully submitted,

JOSEPH L. CHRIVIA

Board Secretary